### GENERAL EVENT PROCEDURES AND RULES

## **Sportsmanship:**

The lapping sessions are non-contact, non-competitive track time for the sole purpose of individual skills development. Sportsmanlike conduct is expected. Understanding and following the basic rules, particularly overtaking and Hot Pit procedures, promotes the atmosphere of cooperation, fun and friendly competition that is the tradition at this event. Respect for other drivers, volunteer workers, guests, spectators, the venue and its other customers, is understood and expected.

## Waivers:

It is mandatory for all drivers, workers, guests and spectators to sign the waiver

A parent/legal guardian must accompany minors; anyone under the age of majority, eighteen (18). The parent/legal guardian is required to sign for the minor before the minor can participate/attend the event.

#### Late Arrival:

Drivers must be on time. This means attending the mandatory Drivers Meeting in the classroom before the track session. Late arrivals may forfeit their Track time with no refund. The Drivers Meeting is where essential information and instructions for the event are communicated and waivers are signed.

Late drivers should call ahead to report the delay; this will help gain entry to the event. First-time drivers are not eligible for this exception; classroom attendance is mandatory.

Late drivers are not permitted in the hot pit until they contact the Chief Marshal to gain entry to the event, sign waivers, receive any specific event instructions and prepare their vehicle.

Drivers who do not have time to prepare their vehicle before the Drivers Meeting will do this after attending the Drivers Meeting and may lose track time because of this.

### **Guests and Spectators:**

Guests and spectators are welcome at this event, particularly family and friends. Drivers are responsible to ensure their guests have signed the waivers and are instructed on safety and procedures before attending the event.

Children under the age of twelve (12) are not permitted in the hot pit and must be directly supervised by an adult at all times in the paddock and grandstand areas.

### **Passengers:**

Passengers are welcome but must wear a seatbelt and helmet; drivers are responsible for passenger compliance with all rules.

Passengers between the age of twelve (12) and eighteen (18) must have parental consent and be accompanied by an adult in the hot pit. Children under the age of twelve (12) are not permitted as passengers.

# **Safety Equipment:**

#### Seatbelts:

All vehicles must have seat belts and all drivers; passengers are required to use them, at all times, while on the course. Standard factory seatbelts are acceptable and must be in good condition and in proper working order.

#### **Helmets:**

All drivers and passengers are required to wear current Snell approved helmets, at all times, while on track. The helmet may be open or closed face design.

Exceptions are cars with no windshield will require a closed face helmet.

# **Technical Inspection:**

All drivers have sole responsibility to ensure their vehicle is fit for this type of event; there will not be a formal tech inspection.

All loose items including floor mats must be removed from the interior, batteries must be securely fastened and lug nuts properly tighten.

Experienced drivers are expected to actively work with first time drivers to ensure that their vehicles are properly prepared.

#### Vehicle Insurance:

Standard motor vehicle insurance does not cover performance-driving events. Insurance is not required in the paddock, hot pit or on the course.

### **Driver's License:**

- All drivers must possess a current driver's license for passenger vehicles
- The minimum age for driving in this event is sixteen (16).
- Parental consent is required for drivers under the age of eighteen (18)
- It is strongly recommended that an adult accompany drivers under the age of eighteen

## **Smoking:**

Due to the risk of fire from race fuels present in the paddock, hot pit and on the course: smoking is only permitted inside vehicles providing the ashtray is always used. Flicking of ash or butts outside the vehicle is not permitted. **There are no exceptions; violation of this rule.** 

# **Safety Car:**

The Safety Car will be an SUV or pickup capable of hauling several people, towing disabled vehicles and carrying all equipment required to provide First Aid, course clean up, fire fighting and retrieval of stranded vehicles as required.

The Safety Car will be stocked with; first aid kit and related tow equipment, fire extinguishers, brooms and any other equipment deemed necessary.

The Safety Car will be identified during the classroom session. The Safety Car will be parked at the paddock entrance to Turn 1 with the keys/key fob in the ignition and the doors unlocked for the duration of the event. The Start Marshal shall not start the event until the Safety Car is in place and ready. The Safety Car will use its 4-way flashers at all times while operating. Drivers shall immediately yield right of way to and use extreme caution around the Safety Car. Passing the Safety Car is not permitted unless it is stopped off the track. All drivers are required to assist as directed with Safety Car activities.

#### First Aid:

All drivers with current First Aid certification are expected to be available to perform first aid services as directed by any Marshal. The first aid kit, a #2 First Aid Kit per *OH&S Code* (Alberta), is in the Safety Car.

The Event Chairman shall provide contact information for local emergency services at the Drivers Meeting. The Event Chairman, Chief Marshal and assistant, Start Marshal and assistant, and Safety Marshal team shall have these numbers entered into their cell phones before the event starts.

The Safety Marshal and assistant work directly with the Start Marshal to ensure that the Safety Car is equipped and staffed at all times during the event.

### **Alcohol and Drug Use:**

All drivers are required to arrive and remain, for the duration of the event, free from the influence of alcohol, non-prescription drugs and any prescription/over-the-counter medication that may impair vehicle operation. There are no exceptions; violation of this rule shall be severely penalized.

#### **Course Worker Distractions:**

Course workers are responsible for efficiency and safety, guests and spectators are asked to avoid distracting course workers. Course workers are not permitted to use cell phones and cameras while on duty. Exception is to contact emergency services as required during the event.

For additional information or questions regarding the above, please call Terry on: 403-872-2153